University Graduate Council Minutes
Richards Hall, VPAA Conference Room
April 8, 2016 – 12:00

Members in Attendance

Dr. Andres Jauregui (TCOB), Chair
Dr. Ellen Roberts (AA)
Dr. John Ellisor (COLS), Secretary
Dr. Tina Butcher (AA), Ex Officio
Dr. Margie Yates (COEHP)
Ms. Kristin Williams-Griffin (EM), Ex Officio
Dr. Cheryl Smith (COEHP)

Dr. Greg Blalock (COEHP)
Dr. Scott Harris (COA)
Dr. Kevin Burgess (COLS)
Dr. Fred Gordon (COLS)
Dr. Radhouane Chouchane (TCOB)
Guest
Dr. Jeff Conklin (Special Education)

Topics

Item 1. Welcome, Lunch and Approval of Minutes.

Dr. Jauregui called the meeting to order and the council approved the March minutes with minor corrections.

Item 2. Report from the Associate Provost for Graduate Education.

Graduate Conference: Dr. Roberts reported that the Graduate Conference Advisory Committee is working to increase participation in the upcoming conference, including the production of campus posters calling for participation and presentation proposals for the conference. Dr. Roberts also encouraged council members to advertise for presentation proposals: papers, posters, 3MT presentations, etc. She also announced that the 3MT part of the conference would be scheduled on the first night of the conference and there would be a monetary award for the best 3MT presentation.

List of Approved Graduate Faculty Members: Dr. Roberts informed the council that department heads have expressed a desire to have a list of approved graduate faculty members. Discussions will proceed as to the best way of making such a list available to the departments.

Item 3: New Business.

MAT Special Education Curriculum Change: Dr. Jeff Conklin appeared before the council to propose a change to the degree requirements for the MAT in Special Education. He explained that the change was necessary to meet the need for more special education teachers. He also explained that the change involved an elimination of irrelevant courses to bring the total required hours down from 63-67 to 45-49 hours. He was careful to point out, however, that the reduction in hours would not reduce the program’s quality. The council approved the curriculum change.
Item 4: Old Business.

Graduate Faculty Qualifications: Dr. Roberts asked the council to approve changes to the required qualifications for graduate faculty members. She had presented these changes for review at the March graduate council meeting and also had them reviewed by the Dean’s Council. The council members approved the changes, which will take effect immediately.

Dr. Roberts also informed the council that the deans had pointed out the need for a better, more streamlined process for approving supervisory graduate professors as opposed to teaching professors. Dr. Roberts said that supervisory graduate faculty members would continue to be appointed at the provisional level, but a better process for approving them would be taken up for discussion and action in the future.

Approval of Graduate Faculty: The council approved 22 provisional graduate faculty members, 1 associate graduate faculty member, and 3 full graduate faculty members. The council returned 3 graduate faculty member applications for correction.

Announcements.

Summer Meeting Dates: May 6, June 16, July 14.

Graduate Student Advisory Committee Meeting: April 20.

Enrollment Management Report: Ms. Williams-Griffin announced that she would be attending a conference on enrollment management in a few days, and that she had signed with international agents for recruiting. She will also receive training on programs designed to attract international students, and she asked that departments supply her with any program information the international recruiters should know. She also stated that selected CSU students of difference interests, backgrounds and class levels would be doing day-in-the-life posts on Instagram as a means of raising the profile of the school. For the benefit of academic departments, Ms. Williams-Griffin informed the council that new program information sheets were in construction for approval by those departments.

Adjournment: 1.31 p.m.