Council Members and Visitors in Attendance

- Dr. Cheryl Smith (COEHP)
- Dr. Andres Jauregui (DATCOB)
- Dr. Radhouane Chouchane (DATCOB)
- Dr. John Ellisor (COLS)
- Dr. Keven Burgess (COLS)
- Dr. Andrew Zohn (COA)
- Dr. Margie Yates (COEHP)
- Dr. Greg Blalock (COEHP)
- Dr. Ellen Roberts, Graduate School Director
- Kristen Williams-Griffin, Ex-Officio
- Scott Harris (COA), Visitor
- Fred Gordon, Substitute for Dr. Kimberly Gill (COLS)

Topics

1. Welcome, Lunch, and Approval of Minutes (June and August).

- Approval of Minutes from June and August Meetings. Approval Motion by Greg Blalock; Second by Margie Yates. Unanimous vote without discussion.

2. News from the Office of the Provost and Vice President for Academic Affairs.

- Dr. Roberts distributed a list to council members showing amounts the various departments pay to graduate assistants. She asked that members consider the possibility that the council may decide to recommend an average or minimum stipend rate for the next academic year given the fact that stipend rates vary widely by department.

- Dr. Roberts informed the council of the need for a quick approval of a substantive change to a Master of Science degree program in the Counseling Foundations and Leadership Department. With this change the Community Counseling Program would become the Clinical Mental Health Counseling Program and the new program would include additional courses of study. The program change document will be reviewed by the Graduate Council’s Curriculum Committee and then sent out online to council members for approval. The approval vote should be done by Friday, Sept. 19. Vote by email was received. All approved the changes requested by Dr. Michael Baltimore on Thursday, Sept. 18, 2014.


- Admissions Office representative and SACSCOC representative as Ex-Officio Graduate Council Members: The council gave final approval of a motion to amend the Graduate Council By-Laws to allow appointment of these ex-officio members to the council. Approval motion made by Margie Yates; Second by Greg Blalock. Kimberly Gill will make the change to the by-laws.

- Council reviewed Dr. Jauregui’s question on the role of graduate directors in grade appeals by graduate students. If needed the Dean will request input from the graduate director during the appeals process.
4. Update on Work Flow Process for Submission of Graduate Faculty Qualifications.

- Dr. Roberts announced that she had instructed the academic departments on how to submit information to the Graduate Council needed to approve faculty members to teach graduate courses. Dr. Roberts also informed the departments that the council will need this information by the October council meeting.

5. Old Business.

-CSU Theses and Dissertation Guide: Separation of the Two Documents: Dr. Cheryl Smith reported that Dr. Kimberly Gill had updated the Thesis and Dissertation Guide and changed the name to the Thesis Guide. Dr. Gill also removed the draft from the original document as well as the dissertation portions.

-Graduate degree programs: Similar programs; Admission criteria; Dual Degrees: Dr. Roberts announced that she would write a statement making it clear that academic departments, with approval of their deans, had the authority make the final decisions on these matters.

6. Announcements.

-Dr. Gregory P. Domin Graduate Research Conference, Cunningham Center: Even though proposals were due for the conference on Sept. 12, Dr. Roberts still encouraged graduate coordinators to work on getting students to submit additional proposals. Dr. Roberts also asked council members to serve as judges for poster presentations at the conference.

-Change Date of Next Meeting due to Fall Break: At Dr. Smith’s suggestion, the council agreed to move the October 10th council meeting to October 17th.

-Dr. Roberts reported on the success of the first graduate assistant training conference. She suggested that the council might want to make future attendance at the conference mandatory for graduate assistants. Dr. Smith requested that a member of the Graduate Student Advisory Committee attend and report to the next council meeting.

-In order to inform the council about new graduate programs, Dr. Roberts suggested that directors/coordinators of these programs come to the council meetings and give reports. Dr. Smith followed this request by asking that council members Ellisor and Jauregui give reports on their new programs at the next council meeting. These members agreed to do so.

7. Adjournment.

-Dr. Smith adjourned the meeting at 1:10 p.m.