University Graduate Council Meeting Minutes
Richards Hall, VPAA Conference Room
November 14, 2014, 12:00 PM

Council Members and Visitors in Attendance:

Dr. Cheryl Smith (COEHP), Council Chair
Dr. Andres Jauregui (DATCOB)
Dr. John Ellisor (COLS)
Dr. Andrew Zohn (COA)
Dr. Radhouane Chouchane (DATCOB)
Dr. Margie Yates (COEHP)

Dr. Tina Butcher (Academic Affairs), Ex Officio
Ms. Kristen Williams-Griffin (Enrollment Management), Ex Officio
Dr. Ellen Roberts (Academic Affairs), Graduate School Director
Deniz Peker (COEHP), for Greg Blalock

Topics

Item 1: Welcome, Lunch, and Approval of Minutes from the October 17 Meeting.

Dr. Smith called the meeting to order. Ms. Williams-Griffin moved the approval of the minutes; Dr. Yates seconded the motion; the Council approved unanimously without discussion.

Item 2: News from the Office of the Provost and Vice President of Academic Affairs.

Dr. Roberts reported on two issues under discussion in the recent Deans Council meeting. The deans considered a proposal to increase from 7 years to 10 years the time limit for completion of the Ed.D., a policy change already approved by the Graduate Council. The deans delayed action on the matter until they could review existing research on the subject as well as see what time limits other educational institutions have imposed on their doctoral students. Dr. Roberts also sought input from the deans for determining which items need to come to them for approval and which do not. It was decided that matters involving university policy should be presented for approval. Policy changes that remain consistent with university policy should come to the Deans Council as information items.

Dr. Roberts indicated a need for more graduate student participation on the Graduate Student Advisory Board. She asked whether there should be some expectation that graduate assistants participate. She asked that the Graduate Council members take up the matter with their departments and colleagues on campus.

New Business.

Item 3: Discovery Day

Ms. Williams-Griffin discussed the agenda for Graduate School Discovery Day, November 22. She reminded the council members that all the graduate programs needed representatives on hand to
explain their programs to perspective students. She also said that CSU seniors would be notified of Discovery Day and the opportunity to educate themselves about our graduate programs.

Item 4: MAT in Secondary Education

Dr. Peker presented a proposal for changes to the MAT Secondary Ed. Program. The proposal called for some restructuring of required courses and a reduction of overall hours for the various tracts (English, Biology, etc.) from forty to thirty-six. (See the attached proposal for more detail). Dr. Yates moved to approve the proposal, Dr. Jauregui seconded and all council members voted in the affirmative save one abstention.

Item 5: Updates on New Graduate Programs.

Dr. Smith reported on the new MS program in Nursing, Family Nurse Practitioner program. This program, actually a consortium effort with Georgia Southwestern, has received twenty-two applicants for its initial cohort this spring semester. In addition, a Family Nurse Practitioner faculty member will be hired for the fall term 2015 to better service this important aspect of the MS program.

Old Business.

Item 6: Graduate Faculty Membership

Dr. Roberts gave an update on the nomination and approval process for graduate faculty members. She reported that many faculty now teaching graduate courses do not have proper approval from the council and have not submitted all their application materials for approval. Names of these faculty members will be furnished to the various departments and their application documents must be submitted to the council by the December 12 council meeting so approvals can be done for the current and upcoming semester. For the benefit of council members, Dr. Roberts also went over the process for reviewing the application documents as posted on Nolij.

Item 7: Announcements.

Dec. 12, 2014 is the date of the next Graduate Council meeting. This will be a two-hour meeting to review graduate faculty applications.

The USG Collaborative(s) Academic Governance Meeting for the fall of 2013 will be held at Georgia College Macon on Nov. 19.

Adjournment.

Dr. Smith closed the meeting at 1:15 p.m.