**Graduate Council and Graduate Directors Meeting Minutes February 14, 2014**

**Richards Hall, VPAA Conference Room 12:00PM**

**Attendees:** Ellen Roberts, Kimberly Gill, Sonya Boadu, Julie Ballenger, Amanda Reese, M. Richardson, Brenda Ito, Ellen Martin, Tina Butcher, Margie Yates, Aimee Vael, Deniz Peker, Wayne Summers, Debbie Gober, Clay Nicks

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<th>Item</th>
<th>Topics</th>
<th>Presenters</th>
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<td>1.</td>
<td>Welcome and Lunch</td>
<td>Dr. Ellen Roberts</td>
<td>Meeting was opened by Dr. Roberts and introductions were made.</td>
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| 2.   | News from the Office of the Provost and Vice President for Academic Affairs | Dr. Ellen Roberts | Updates:  
Recruitment  
Three graduate fairs this semester.  
Graduate Assistants recruiting at Fort Benning.  
Newly formed graduate student advisory board is in the process of planning a mixer consisting of graduate students and graduate faculty. The mixer is tentatively planned for Friday, March 14th from 6-7:30 PM.  
The Graduate Newsletter is now in operation and will come out monthly.  
Graduate Assistantships  
10% waiver rule will be effective in Fall.  
A reminder was given to please make sure and use the new form and the stipulate or notate tuition on the form.  
A handout was given with number of graduate students and number of waivers allowed.  
Some discussion followed regarding payments and part time funds.  
It was noted that the policy does not limit assistantships but rather limits tuition waivers.  
HR will assist with setting up posting for Graduate Assistants.  
Questions were raised regarding graduate assistants who generate revenues (credit hours) if they would be viewed differently?  
Discussion centered on clarifying certain aspects of the policy and looking at strategic options. Pay for in state graduate assistant, allow out of state to receive waiver, etc. |
Graduate Academic Regulations (probation and exclusion)
It was recommended changing from the current 2 term exclusion to 1 terms exclusion. Terms are identified as Fall, Spring, and Summer.
Students must maintain a minimum graduate program grade point average of a 3.0.
There are concerns students will jump from one program to another to maintain financial aid.
A handout was given stipulating the changes in the current policy.
A motion was made by Margie Yates to accept the changes as proposed. Wayne Summers seconded the motion. All were in favor and motion passed.

Quick Admit Process
Discussion regarding what information is needed was had.

Program Information on Websites
Some programs requested the information on the websites be formatted with tabs at the top for more personalized program specific information.

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<td><strong>3.</strong> Graduate Council Approval of Meeting Minutes</td>
<td>Dr. Kimberly Gill</td>
<td>Margie Yates made the motion to accept the minutes, Wayne Summers seconded the motion.</td>
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| **4.** Old Business | Dr. Kimberly Gill, Dr. Ellen Roberts | Graduate Faculty Membership
Andrew Miller was approved for provisional one year graduate faculty status. Margie Yates made the motion, Wayne Summers seconded the motion. |
Meeting was adjourned with a motion by Margie Yates and a second by Wayne Summers.

The remaining items were tabled for the next meeting:

- Revision of the Graduate Assistant Handbook
- Committee Information
- Update to Bylaws Section VII and VIII
- Denial of Appeal for Admissions Letter

5. **New Business**

   **Dr. Ellen Roberts**