1. Chair Wayne Summers called the meeting to order at 12:00 p.m.

2. Tina Butcher reported that there was no news from the Provost's office.

3. Abraham George told that there had been great participation by the faculty in the efforts to develop a quality online/distance learning program. He then introduced Wayne Slabon & Marty Westrick who had developed an Implementation Plan for completing this quality program in a timely manner.

4. Wayne Slabon & Marty Westrick gave a detailed report about the strategies, costs, etcetera, involved with the implementation plan to be used with development and operation of online courses and further development of distance learning. He suggested a time table for existing online faculty's completion of a course to be taken by spring, 2014.

5. A motion was made and approved to accept the proposed target date of spring, 2014 for faculty completion of the above course.

6. Sallie Miller spoke about the Education Doctoral Program and discussed qualifications for graduate faculty membership. (A handout was given.)

7. It was also decided that a Graduate Faculty Nominating Committee review and revise By-laws first.

8. Next Meeting: February 10, 2012 12:00 p.m., VPAA Conference Room

9. At 12:57 p.m. the meeting was adjourned.

Respectfully submitted, Nancy Moore