Meeting January 14, 2011

Graduate Council
Columbus State University
Minutes
January 14, 2011

Members Present

- Greg Domin, Ex Officio
- Tara Redmond, Chair
- Lenoir Gillam
- Kimberly Gill
- Sallie Miller

Guests

- Dr. Shamim Khan

Meeting:

1. The Chair called the meeting to order at 12:08 p.m.
2. A motion was made to approve the minutes of the previous meeting. The motion was seconded. Since the Council did not have quorum, Dr. Redmond will send an email to the Council members for approval.
3. Dr. Shamim Khan led the discussion on the Graduate Student Funding for Research Process. Discussion included the following topics:
   1. The possibility of the current UREL Committee also overseeing the graduate research and experiential learning project proposals. Dr. Khan (UREL Committee Chair) will present this proposal to his committee.
   2. In efforts for the committee to properly address scholarly activities, the Council suggested that a second application form [specifically developed for travel] be made available to undergraduate and graduate students.
   3. To be considered for the undergraduate project grants, students must be full-time (12 undergraduate semester hours), maintain a 2.0 grade point average, and submit a complete application.
   4. Dr. Khan distributed the UREL Committee membership, a list of grants awarded, and the project proposal evaluation rubric.
4. Drs. Domin and Miller led the discussion on Provisional Admission, Guidelines, and Follow-up. Discussion included the following topics:
   1. Provisional admission and system for follow-up
   2. The need for a graduate school catalog, brochure, and handbook
   3. Dissertation guidelines: Perhaps overarching the COEHP’s model. Note: Iris M. Saltiel is currently teaching a dissertation course.
   4. Institutional Review Board (IRB) – Dr. Donna Pascoe will be asked to present on this topic during the February meeting.
   5. Intellectual Property – Committee
5. Dr. Greg Domin led the discussion on Graduate Student Attrition. There are reports that this semester’s headcount is low. Greg will collect the latest data and follow-up on this discussion during the February Council meeting.
6. At 12:56 p.m. the meeting was adjourned. The next meeting will be February 11, 2011, 12:00 p.m., VPAA Conference Room.